

CRUDGINGTON PRIMARY SCHOOL

GOVERNORS' STATEMENT - ACADEMIC YEAR 2015/16

Introduction

The purpose of this statement is to give information about the Governing Body of the school and its activities during the year.

Constitution of the Governing Body

The Governing Body, in line with its constitution, had the following members during the year:

LA Appointed Foundation/Trust	Mrs Katrina Huxtable Lister Mrs Julie Francis Mrs Glenda Cruickshank	Chair Vice-Chair
Community/Co-Opted	Mr John Williams Vacancy	
Staff Parent	Mrs Jane Rhoden Mrs Karen Pankhurst Mr Neil Cole Mrs Jocelyn Lewis Mr Tom Greatorex	Non-teacher Elected Autumn 2015 Elected Autumn 2015
Head Teacher	Mr Adam Ames	

Meetings

Details of governor attendance at regular meetings are shown at Annexe 1. The minutes of all meetings were approved, signed and a copy kept in the Minutes File. These are available to be viewed by parents.

Mr Peter Culley as Clerk to the Governors ensured Full Governing Body meetings were conducted in accordance with the constitution and recorded proceedings.

The Pay committee met in November to review recommendations from the Headteacher's Performance Review conducted in conjunction with the local authority School's Improvement Partner (Mrs Sian Deane). Also to agree salary levels for the coming year.

The Complaints Committee also met during the year.

In addition, the Chair of Governors met with the Headteacher on a regular basis during term time, normally weekly, to discuss any issues that may have arisen or review changes which may impact the school.

Governing Body Role in School Improvement

Through the Curriculum and Standards Committee there has been continuous monitoring of the pupil performance and standard of teaching throughout the year. This began at the October meeting with a review of the KS2 SATs results for 2015 which were above the national average for all subjects. KS1 attainment was also above the national average in all areas. These were excellent results and a testimony to the hard work of the children and staff. A letter was received from the Minister for Schools and Education congratulating the school on its results in Phonic Screening.

During the school year, data on actions in the School Improvement Plan was assessed by governors throughout the year. The minutes indicate that governors often question in order to understand the data and, if appropriate, challenge the action and outcomes.

The Management and Administration Committee has Finance, Staffing and the School Premises including Health and Safety as its major areas of interest/concern. There is continuous monitoring of overall expenditure against budget over the financial year plus the setting of the budget for the following year. In addition they have looked at :-

- Interview and recruitment of new staff members
- A governor assisted the Head Teacher in producing the School Financial Value Standards document for Telford and Wrekin Authority. This is an audit to show that the school is compliant with financial procedures.
- Audited the school's website to ensure compliant with all regulations
- Reviewed the Health and Safety Audit and resulting action plan
- Met with representatives of Telford and Wrekin Council in relation to the housing development plans at Crudgington to discuss any potential impact on the school

Governors have individual responsibility for subjects or areas on which they report. The following are some of the activities undertaken during the year: -

- Book Scrutinies – much of the evidence for pupil progress and standards of teaching is derived from book scrutinies carried out regularly by the SLT (Senior Leadership Team). Governors have been involved across KS1 and KS2 in subjects such as Reading and Spelling and Grammar
- Learning Walks – SLT carry these out periodically to gain a snapshot of classroom activity
- Review of homework books and reading diaries
- Pupil Premium – investigated the use and effectiveness of the pupil Premium Grant
- Met with Special Educational Needs Co-Ordinator to review process
- Met with Newly Qualified Teachers to ensure induction completed
- Worked with pupils in production of Anti-Bullying video
- Assisted the Safeguarding Squad with Stranger Danger Project which was delivered by pupil members of the Squad to all classes

The Full Governing Body (FGB) receives a full report from the Headteacher ahead of each meeting and questions are invited prior to the meeting, if possible, to provide a full response. In addition, at each meeting governors analyse the school activities they have undertaken and how this has contributed to improvements.

A Skills Audit of the Governing Body was completed at the start of the year which indicated that there was expertise in all essential areas. Also an External Review of our Governance was facilitated by the local authority School Improvement Partner which identified any areas for action which will be worked on during 2016/17.

In addition, Governors also regularly attend school activities which in 2015/16 included the School Fete, Harvest Festival Service, T&W Small Schools Football Final, Leaver's Assembly, Nativity, Craft Fayre, School Educational Visits, Parent Evenings.

Governor Training

Individual governors have received training in the following this year: -

Prevent – tackling extremism (this must be undertaken by all staff and governors of schools and colleges)

Safer Recruitment

ANNEXE 1

GOVERNOR ATTENDANCE RECORD

Name	FGB			M & A			C & S		
	Autumn	Spring	Summer	Autumn	Spring	Summer	Autumn	Spring	Summer
J Francis	✓	✓	✓	✓	✓	✓	✓	✓	✓
G Cruickshank	✓	✓	✓	✓	✓	✓	✓	✓	✓
T Greatorex	✓	A	A	NM	✓		NM	✓	NM
K Huxtable Lister	A	✓	A	NM	NM	NM	A	✓	✓
J Lewis	✓	✓	✓	NM	✓	NM	NM	✓	✓
K Pankhurst	✓	✓	✓	NM	NM	NM	✓	✓	✓
N Cole	✓	✓	✓	✓	A	✓	✓	✓	✓
J Williams	✓	✓	A			A	NM	NM	NM
J Rhoden	✓	A	✓	✓	✓	✓	✓	✓	✓
A Ames	✓	✓	✓	✓	✓	✓	✓	✓	✓

Key

A Apologies received

NM Non-member