

CRUDGINGTON PRIMARY SCHOOL

GOVERNORS' STATEMENT - ACADEMIC YEAR 2016/17

Introduction

The purpose of this statement is to give information about the Governing Body of the school and its activities during the year.

Constitution of the Governing Body

The Governing Body, in line with its constitution, had the following members during the year:

LA Appointed Foundation/Trust	Mrs Katrina Huxtable Lister Mrs Julie Francis Mrs Glenda Cruickshank Mrs Karen Pankhurst	Chair Resigned November 2016 Vice-Chair
Community/Co-Opted	Mr John Williams Mr Neil Cole	
Staff	Mrs Jane Rhoden	Non-teacher
Parent	Mr Tim Davies Mrs Jocelyn Lewis Mr Tom Greatorex Dr Chris Twine	Elected January 2017 Elected January 2017
Head Teacher	Mr Adam Ames	

At the Full Governing Body Meeting (FGB) on November 17th 2016 Governors approved the proposal to dispense with the Management and Administration and the Curriculum and Standards sub-committees and instead to hold two FGB meetings per term rather than one. It was felt that this would help to focus on the important aspects of governance and be a more efficient use of governor's time ensuring that all governors are aware of all issues and involved in all decisions.

Meetings

Details of governor attendance at regular meetings are shown at Annexe 1. The minutes of all meetings were approved, signed and a copy kept in the Minutes File. These are available to be viewed by parents.

Mr Peter Culley as Clerk to the Governors ensured Full Governing Body meetings were conducted in accordance with the constitution and recorded proceedings.

The Pay committee met in October to review recommendations from the Headteacher's Performance Review conducted in conjunction with the local authority School's Improvement Partner (Mrs Sian Deane). Also to agree salary levels for the coming year.

The Complaints Committee also met during the year.

In addition, the Chair of Governors met with the Headteacher on a regular basis during term time, normally weekly, to discuss any issues that may have arisen or review changes which may impact the school.

Governing Body Role in School Improvement

1. Holding the Headteacher to account for the school's educational performance

During the school year, data on actions in the School Improvement Plan was assessed by governors. The FGB receives a full report from the Headteacher ahead of each meeting and questions are invited prior to the meeting, if possible, to provide a full response. External reviews by the School Improvement Partner were also analysed and link governors met subject leaders to review targets and progress. Maths and English subject leaders also presented to the January 2017 FGB and answered questions around strategies and interventions.

In February 2017 an Ofsted Inspection rated the school as "Good" and stated that "Governors are well informed".

2. Ensuring financial resources are well spent

The budget for each new financial year is analysed and discussed by governors during the Spring Term with final sign off by the end of May. Finance is a standing item at each FGB with expenditure against budget being scrutinised to ensure that optimum value is being delivered to achieve the best outcomes for all pupils.

3. Ensuring that statutory duties are met

There is a rolling programme of a review of policies throughout the school year with discussion and agreement of any changes by the FGB.

There is a focus, at each FGB, on both Safeguarding and Health and Safety. The Link Governors for each of these areas meet with the Headteacher and staff to confirm that policies are being applied.

Governor Training

Individual governors have received training in the following this year: -

Induction Training for new governors

Prevent – tackling extremism (this must be undertaken by all staff and governors of schools and colleges)

ANNEXE 1

GOVERNOR ATTENDANCE RECORD 2016/17

Name	FGB					M & A	C & S
	Autumn	Spring		Summer			
		1	2	1	2		
J Francis	✓	✓	✓	✓	✓	✓	
G Cruickshank	A				✓	NM	
T Greatorex	✓	A	✓	A	✓	NM	
K Huxtable Lister	✓	✓	✓	✓	✓	✓	
J Lewis	✓	✓	A	✓	✓	NM	
K Pankhurst	✓	✓	✓	✓	A	✓	
N Cole	✓	✓	✓	✓	✓	A	
J Williams	✓	✓	A	A	A	NM	
J Rhoden	✓	✓	✓	✓	A	✓	
A Ames	✓	✓	✓	✓	✓	✓	
C Twine			✓	✓	✓		
T Davies			A	✓	✓		

Key

A Apologies received

NM Non-member

Notes

1. C Twine & T Davies appointed as Parent Governors in January 2017
2. Reconstitution of Committees from Spring Term 2017 – M & A and C & S sub-committees ceased and two FGB meetings per term were instituted.
3. G Cruickshank resigned as of December 2016