



**Headteacher** Mr A Ames  
**Assistant Headteacher** Mrs J Horton  
**Chair of Governors** Mrs J Francis  
**Office Manager** Mrs Katie Cunningham

## CRUDGINGTON PRIMARY SCHOOL

Crudgington, Telford, TF6 6JF

**Email:** A2038@telford.gov.uk

**Telephone:** 01952 386910

**Website:** [www.crudgington.taw.org.uk](http://www.crudgington.taw.org.uk)

31.8.2020

Dear Parents / Carers,

I hope that you had an enjoyable summer and had a chance to relax with family and friends. School is set to open following our two PD days on **Thursday 3<sup>rd</sup> September** and we are very much looking forward to welcoming everyone back. I understand that this will be an anxious time for many children and parents. We were fortunate to be able to run a set of transition days prior to the holidays, so your child will have already met their class teacher and some of their classmates. We took this step to eliminate any worries over the summer about new teachers and classmates. I have also attached some very useful information about supporting your child in the final few days before starting back with us at Crudgington.

We outlined the return to school arrangements prior to the summer and I have included them below as a reminder of the processes and systems we have set up in school to ensure the school environment is as safe as possible.

### **School Safety at Crudgington**

We will continue to follow public health advice to ensure that we minimise the risk of the transmission of coronavirus at Crudgington and continue to comply with health and safety law, which requires us to assess risks and put in place risk assessments. This will include the following:

- any child or member of staff who is ill should **stay at home and inform school immediately**  
(The 3 most common symptoms of COVID-19 in the community remain:
  - A new continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if the child usually has a cough, it may be worse than usual)
  - A high temperature - this means feeling hot to touch on chest or back (you do not need to measure the temperature)
  - Loss of smell &/or taste – this means that the child cannot smell or taste anything, or things smell different to normal)
- continuing our robust hand washing systems for all
- continue to promote the 'catch it, kill it, bin it' approach towards respiratory hygiene
- enhanced cleaning arrangements will continue in every part of school – we have ensured we have plenty of cleaning products ready for the Autumn Term and that regular rubbish collection and toilet cleaning is maintained



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- active engagement with Health Protection Hub where required
- reducing contacts and maximising distancing between those in school wherever possible

## School/Class Organisation

Children will be arranged into class bubbles when in school

Where possible, our classrooms will be organised with forward facing desks and children will be reminded of the need to maintain an appropriate distance (Class 1 children will be sat in groups)

Classes will have staggered playtimes and lunch times to ensure that bubbles remain separate.

Staff will maintain distance from pupils and other staff as much as possible during the school day.

## Prevention

If anyone in school becomes unwell with Coronavirus symptoms, they will be sent home and advised to follow current guidance. We will ensure that anyone developing those symptoms during the school day is sent home immediately and that our protocol is followed. If we do have a case in school, we are fully aware of the protocols for schools to follow

Face coverings are **not** encouraged or required in primary school settings at this time. Bags will be allowed in school, but pupils should limit what they bring to just essentials: e.g. PE Kit in a draw string bag, lunch boxes and reading books. **All pens/pencils and day-to-day equipment will be provided in school.**

## Start and end times

To ensure that the school site does not become overly busy with adults and children, we will be running staggered start and end times to the school day. These are set as 15 minute intervals

Class	Start Time	End Time	Drop off/collection
Class 1	8.45 am	3.15 pm	KS1 Playground
Class 2	8.30 am	3.00 pm	KS1 Playground
Class 3	9.00 am	3.30 pm	KS2 Playground
Class 4	8.45 am	3.15 pm	KS2 Playground
Class 5	8.30 am	3.00 pm	KS2 Playground



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Please support the school and other families by arriving at your allotted time and leaving the school car park as soon as your child has entered their class. This way we will be able to keep the carpark as clear as possible and avoid build-up of traffic in and around the site. **Only one parent/carer to accompany the children on site. Please ensure that your child stays with you and does not run around the playground. Two metre markings have been added to the playgrounds.**

If you have more than one child who attends school, please attend at the earliest drop off time and take any remaining siblings directly to the outside door of their classroom where the class teacher will collect them from you.

### **Attendance & Equipment**

The usual school rules will once more apply from September and **all children will be expected to be in school.**

We will also return to **full school uniform:**

A royal blue sweatshirt/cardigan bearing the school logo, a white polo shirt worn beneath sweatshirts and cardigans, grey trousers/shorts/skirt/pinafore and plain white, grey or navy socks.

Sensible black shoes, not boots are to be worn

For PE: Blue polo shirt preferably bearing the school logo, blue shorts, change of socks and trainers

It is important that nail varnish is not worn for school and that haircuts comply with our policy and do not show shaved patterns or extreme styles including hair dyes.

### **Before and After School Clubs**

To support our working parents, the school will continue to offer both breakfast and afterschool provision. In both clubs, we will keep children together as part of year group bubbles.

**For breakfast club, please arrive between 8.00 -8.15 am to ensure that the site remains accessible for the staggered start rota.**

### **School Dinners**

We will be offering hot dinners/school sandwiches as we normally do. The kitchen staff are fully aware of the safety measures needed and have limited the menu.



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## Week 1

Monday	Big Breakfast	Desert of the day to include: Biscuit Mousse Flapjack Yoghurt Fruit Salad
Tuesday	Bolognese + Pasta Twists	
Wednesday	Roast Dinner	
Thursday	Chicken Dippers + Tomato Pasta	
Friday	Fish + Chips + Beans	

## Week 2

Monday	Sausage + Mash + Beans	Desert of the day to include: Biscuit Mousse Flapjack Yoghurt Fruit Salad
Tuesday	Pizza + Tomato Pasta + Salad	
Wednesday	Roast Dinner	
Thursday	Curry + Rice	
Friday	Fish + Chips + Beans	

Due to the size of the hall, the children will be eating in classrooms and lunch will be delivered to each classroom by the lunch team. If your child has sandwiches brought in from home, they will also eat in class alongside their classmates.

## Curriculum & Learning

In September, we will be continuing to offer a broad and balanced curriculum. Our subject leaders have identified missed content and the gaps in children's learning. We have been carefully planning to address these gaps in core subjects and will spend time ensuring that lost learning is caught up.

## Support for our Children

We are keenly aware that children returning to school will have experienced several key losses over the course of the last few months including:



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- Routine
- Structure
- Friendship
- Opportunity

We will be working alongside our children to build routine and structure, reignite friendships and extend a broad curriculum offer to all. We are fortunate to have a small school community and we know our children really well. This will help us to quickly assess what our children need upon return to school.

As ever, should you have any questions or concerns, please do not hesitate to phone or email the school at your earliest convenience.

Yours faithfully,

Adam Ames  
Headteacher  
Crudgington Primary School