1st July 2022

Dear Parents/Carers,

**RE: Transition Days**

Our school transition days are set to take place on Monday and Tuesday of next week. During these two days, your child will have the opportunity to meet their class teacher and classmates for the forthcoming academic year. In this envelope, there is a separate letter that details your child’s class and teacher for next year.

In terms of making sure the two days run as smoothly as possible, we will be using the following arrangements. On Monday, the children will come into school as normal and go into their current class. Shortly after registration, they will head to their new class and spend the day together before being collected as normal from their current class.

On Tuesday, the children will line up in their new class in the morning and go directly into their new classroom (teachers will show the children where they need to line up). They will also be collected from their new classroom.

The arrangements are summarised below.

|  |  |
| --- | --- |
| Monday | |
| Morning drop off | Afternoon collection |
| Current class | Current class |

|  |  |
| --- | --- |
| Tuesday | |
| Morning drop off | Afternoon collection |
| New class | New class |

Yours faithfully,

Adam Ames

Headteacher  
Crudgington Primary School